

Annual Meeting's Agenda

1st Meeting	2nd Meeting	3rd Meeting Strategy Day	4th Meeting	5th Meeting
Approval of previous year's financial statement	Requirements of BoD for preparation of strategy day	Review of own strategy/ implementation	Assessment of business performance in first half of year	Budget for following year
Decisions regarding previous year's bonuses	Evaluation of need to revise policies	Competitors	Succession planning for executive management and level below (for emergencies and medium term)	Determination of management objectives for following year
Preparation of general meeting (incl. Decision on motions)	Risk assessment	Product pipeline	Succession planning BoD	Procurement and supply chain
Marketing/ Sponsorship	Personnel issues, incl. pension fund, etc.	M&A possibilities	Financing issues	
		Three-year business plan		

Finance
 HR
 Governance
 Strategy
 Risk Management

We would like to acknowledge Prof. Dr. Rolf Watter's contribution.